

Advice of the Audit and Risk Committee Report – 13 June 2025

Tuesday, 24 June 2025
Council

Strategic Alignment - Our Corporation

Program Contact:
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Public

Approving Officer:
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Operating Officer

EXECUTIVE SUMMARY

The Audit and Risk Committee's role is to report to Council and provide appropriate advice and recommendations on matters relevant to its Terms of Reference. The Committee acts to facilitate informed decision making in relation to the discharge of Council's legislative responsibilities and duties.

The Audit and Risk Committee is required to report to Council after every meeting.

This report presents the outcomes of the Audit and Risk Committee meeting of 13 June 2025 ([Link 1](#)).

RECOMMENDATION

THAT COUNCIL

1. Notes that the Audit and Risk Committee met on 13 June 2025.

DISCUSSION

1. The Audit and Risk Committee met on Friday 13 June 2025 and considered the following items:
 - 1.1. Site Contamination Internal Audit
 - 1.2. Interim Report on the 2025 External Audit
 - 1.3. Internal Audit Plan Update
 - 1.4. CONFIDENTIAL – Payment Card Industry (PCI) Compliance Review [S90(3) (e)]
 - 1.5. CONFIDENTIAL - Appointment of Internal Auditor [S90(3) (k)]
2. The public component of the Agenda with reports for the meeting can be viewed at [Link 1](#).
3. No matters were referred to Committee or Council for decision.

Resolutions of the Committee

4. Item 6.1 - Site Contamination Internal Audit

THAT THE AUDIT AND RISK COMMITTEE

1. Notes the Site Contamination Internal Audit report as contained in Attachment A to Item 6.1 on the Agenda for the meeting of the Audit and Risk Committee held on 13 June 2025.
2. Endorses the responses of the Administration to the Site Contamination Internal Audit report as contained in Attachment A to Item 6.1 on the Agenda for the meeting of the Audit and Risk Committee held on 13 June 2025.

5. Item 6.2 - Interim Report on the 2025 External Audit

THAT THE AUDIT AND RISK COMMITTEE

1. Notes the Interim Report on the 2025 External Audit as contained in Attachment A to Item 6.2 on the Agenda for the meeting of the Audit and Risk Committee held on 13 June 2025.

6. Item 6.3 - Internal Audit Plan Update

THAT THE AUDIT AND RISK COMMITTEE

1. Approves the deferral of the IT Governance Framework and On-Street Parking internal audits as outlined in Item 6.3 on the Agenda for the meeting of the Audit and Risk Committee held on 13 June 2025.
2. Notes the progress of the completion of Internal Audit Actions as outlined in Item 6.3 on the Agenda for the meeting of the Audit and Risk Committee held on 13 June 2025.

7. CONFIDENTIAL – Payment Card Industry Compliance Review

THAT THE AUDIT AND RISK COMMITTEE

1. Notes the Payment Card Industry Data Security Standard, Self-Assessment Questionnaire D for Merchants and Attestation of Compliance report provided as contained in **Attachment A** to Item 11.1 on the Agenda for the meeting of the Audit and Risk Committee held on 13 June 2025.
2. In accordance with Section 91 (7) & (9) of the *Local Government Act 1999* (SA) and on the grounds that Item 11.1 (CONFIDENTIAL – Payment Card Industry (PCI) Compliance Review) listed on the Agenda for the meeting of the Audit and Risk Committee held on 13 June 2025 was received, discussed and considered in confidence pursuant to Section 90 (3) (e) of the *Local Government Act 1999* (SA), this meeting of the Audit and risk Committee, do order that:
 - 2.1 The report, Attachment A and discussion of the meeting in relation to the matter remain confidential and not available for public inspection until 31 December 2026.
 - 2.2 The confidentiality of the matter be reviewed in December 2025.
 - 2.3 The Chief Executive Officer be delegated the authority to review and revoke all or part of the order herein and directed to present a report containing the Item for which the confidentiality order has been revoked.

8. Item 11.2 CONFIDENTIAL – Appointment of Internal Auditor

THAT THE AUDIT AND RISK COMMITTEE

1. Receives and notes the report.
2. In accordance with Section 91 (7) & (9) of the *Local Government Act 1999* (SA) and on the grounds that Item 11.2 listed on the Agenda for the meeting of the Audit and Risk Committee held on 13 June 2025 was received, discussed and considered in confidence pursuant to Section 90 (3) (k) of the *Local Government Act 1999* (SA), this meeting of the Audit and Risk Committee, do order that: -
 - 2.1. The resolution becomes public information and is included in the Minutes of the meeting.
 - 2.2. The report, the discussion and any other associated information submitted to this meeting and the Minutes of this meeting in relation to the matter remain confidential and not available for public inspection until 31 December 2030.
 - 2.3. The confidentiality of the matter be reviewed in December 2025.
 - 2.4. The Chief Executive Officer be delegated the authority to review and revoke all or part of the order herein and directed to present a report containing the Item for which the confidentiality order has been revoked.

DATA AND SUPPORTING INFORMATION

Link 1 - [Agenda for the Audit and Risk Committee on Friday, 13th June, 2025](#)

ATTACHMENTS

Nil

- END OF REPORT -